

NOT ELIGIBLE FOR ADMISSION TO DESIRED PROGRAM

INSTRUCTIONS TO REQUEST REMOVAL OF THE HOLD WITHOUT ADMISSION TO DESIRED PROGRAM.

The following circumstances warrant a possible request for an exception to the hold policy:

1. You have been admitted to a CLA&S major, or to another school at KU, at some point since the hold was placed on your record - BRING YOUR ADMITTANCE LETTER TO CLA&S STUDENT ACADEMIC SERVICES, 109 STRONG HALL, FOR REMOVAL OF THE HOLD.
2. You will be admitted to a CLA&S major, or to another school at KU, at some point in the next academic year but lack one or more requirements to apply for admission at this time - SEE ADVISOR SECTION BELOW.
Note - the request for an exception will be reviewed for final decision after the student provides this form, completed and signed by the advisor, to CLA&S Student Academic Services, 109 Strong Hall.
IF YOU DO NOT HAVE A MAJOR IN MIND, YOU SHOULD MAKE AN APPOINTMENT WITH AN ADVISOR IN THE UNIVERSITY ADVISING CENTER (UAC), 126 STRONG HALL, TO DISCUSS YOUR OPTIONS.

The following is to be filled out by the School or Department Advisor

ADVISOR CONSULTATION (Please complete all requested information and check the appropriate box below.)

KU School or College Department: _____

Minimum GPA for Admission: _____

Student's Current GPA as Calculated for Admission: _____

Please List Required Courses Needed

Minimum Grade

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I have met with _____ (Student ID number _____).

- The student is not admissible at this time, but admission is likely within the next academic year if the above requirements are successfully met. (Anticipated term of admission: _____)

Please note that the Non-Declared Major Enrollment Hold will be placed each semester, and the student will be required to meet with an advisor in your School or Department to track progress until the student is admitted to your School or Department or denied admission and referred to the University Advising Center.

- I have informed the student that he/she is not a suitable candidate to be admitted into the above School/Department. I have advised the student to consider another major and degree, and make an appointment to meet with an advisor in the University Advising Center.

Signature of Advisor

Date

Printed Name

School/Department